

## Montclair PTO Meeting Notes - Monday, August 15<sup>th</sup>, 2016

The meeting was called to order at 7:00pm. There were 15 in attendance: Nikki Clark, Julie Dyl, Brittany Marshall, Wendy Nelson, Sarah Morrison, Emily Hartley, Katie Lethcoe, Alicia Kotlarz, Liz Smith, Catrina Alexander, Brenda Vicario, Troy Molstad, Melissa Molstad, Kelli Bentley, Kelly Ealy, and Jill Kampbell.

**Secretary's Report:** Wendy reviewed the minutes from the 4/25/16 PTO meeting. Minutes were approved with no edits.

**Treasurer's Report:** Brittany reviewed receipts and expenses and shared the treasurer's spreadsheet. We ended last school year with \$25,656.10 in the bank account. Just prior to this school year starting, we gave each teacher a \$100.00 classroom allowance (total \$3900.00) and issued a check for last years' 5<sup>th</sup> grade graduation expenses \$155.21. That leaves us \$21,600.89 in the bank. Of note, there are a few outstanding checks not cashed yet totaling \$374.44.

We are excited to have 2 additional restaurant partners (Tom+Chee on 145<sup>th</sup> & Maple and Five Guys in Linden Market 132<sup>nd</sup> & Dodge). For a few food nights throughout the school year, Montclair PTO will get a portion of sales between certain evening hours. Example: any sales between 4pm-7pm, a portion will go back to Montclair PTO.

### General Discussion:

- The building has been reserved for big PTO events this year.
- The Pancake Man has been booked for Thursday, January 26, 2016.
- Montclair Marquee- the marquee out in the front of the school is able to be reserved for \$20.00 to display a message (example: birthday) to a student. We have received \$140.00 (7 requests) so far for this school year. Forms went out in all the backpacks – read those for information – this is a first come first serve so get your requests in early.
- Giving Tree is hanging outside on the front doors of school. PTO asked the staff to write a wish list item for their classroom on an apple. Please consider picking an apple or apples and purchase the requested item/s and bring to school. Help us support our wonderful Montclair teachers and specialists!
- We will have a PTO table at Curriculum night (8/23) requesting volunteer signups for Carnival (9/23), Spaghetti Feed/Glow Dance (10/21), Pancake Man (1/26/17), and general volunteer help.

### Carnival: Friday, 9/23 5:00pm-8:00pm

- The carnival is our largest event during the school year and requires many volunteers to ensure the night goes smoothly and is a success. Activities include: Book walk, Stuffed Animal walk, 2 Liter Pop Bottle Toss, Face Painting/Hair Painting, Temporary tattoos, table games, food and bounce houses.
- Volunteers will receive 20 free tickets (\$5.00 worth). We need volunteers to run games and each bounce house. We need adult volunteers for the bounce houses. Volunteering can be done in hourly shifts. We have high school student volunteers for face painting and hairspray. We need about 50 volunteers.
- Sign up genius link posted on Montclair website & our PTO Facebook page to sign up to volunteer.  
<http://www.signupgenius.com/go/70a0e48aaa92ca02-montclair>
- Mike Clark and a few other dads will be doing all of the cooking for the carnival. Some of our great teachers volunteer to get in the dunk tank as well as run the cotton candy and snow cone booths, and help with the ticket table.
- We will do pre-sales for tickets ahead of time 5 tickets for \$1.00 (day of carnival 4 tickets for \$1.00) – information will be sent out in backpacks.

### Fund Requests

- **Amy Becker – PAWS program** (PAWS stands for **P**uzzle **A**dventures **W**ith **S**enior citizens). ELL students are paired up with a senior citizen from the Montclair Community Center. They sit and visit and work on a puzzle together and develop a relationship. The fund request is for 15 t-shirts for the students and 15 t-shirts for the senior citizens participating in this program. Total of 30 shirts for \$225.00. A motion was made to fund this request and a second was made, so the fund request will be fulfilled.
- **Alicia Kotlarz – field trip fund.** Change occurred this year. Montclair cannot require money to send kids on a field trip. The school can ask for donations however. A parent will be able to donate a “per child cost” for the field trip. We have 28 classrooms. If we don't have donations, it may become an issue to fund the field trips. Usually field trips are around \$10 per child on average. We have 641 students at Montclair.
  - There was a motion to set aside \$2000.00 for a “field trip fund” in this years' budget.

- There was discussion about adding a silent auction during the Pancake Man in January to help raise more funds for PTO.
  - Kelli Bentley volunteered to organize a silent auction and Melissa Molstad volunteered to help. They are forming a committee to plan a silent auction.
- **Mrs. Reid - Enrichment fund request for this school year**
    - Author Visit this year will be Julia Cook (Anticipated cost \$1500-\$2000) (all grades)
    - A Theater Group will perform "My Mouth is a Volcano" written by Julia Cook (Anticipated cost \$1000)
    - Other possibilities for this year: Nebraska Brass, Iggy Sumnik Visual Artist in Residency, Sing Omaha, UNO STEM outreach presentation (Anticipated cost \$1000-\$2000)
    - Total anticipated cost for Enrichment this year is \$5000

### **Spaghetti Dinner/Glow Dance**

- Brittany Marshall heads this event; it's our biggest fundraiser for the year.
- Spaghetti Dinner (Fazoli's caters) and then head out to the blacktop parking lot out back and we have a DJ playing music and kids can wear their "glow" necklaces, bracelets..etc and as it gets dark the whole parking lot lights up, it's a lot of fun for the kids.
- Discuss ideas for incentives for the students to raise donations in our 9/26 7pm PTO meeting.
- If you are interested in helping plan and run this event, please get in touch with Brittany Marshall.

### **Student Directory**

- It is a PDF and will be emailed out by Nikki Clark.

### **Miscellaneous**

- Box tops collection throughout the year there will be a few classroom contests. Tell your family members, grandparents, neighbors etc to cut out box tops from food products.
- Collect Hy-Vee receipts from Sept 1, 2016 to December 31, 2016. For every \$200.00 in receipts, Hy-Vee gives \$1.00 back to our PTO.
- Staff Appreciation Week will be in March. While classroom supplies are still on sale in back-to school sales, Nikki will stock up on supplies that can be used to give to classrooms.
- TAGG program. Kelli volunteered to look into this TAGG program and help get the word out to parents. It's an app on your smartphone and a portion comes back to Montclair PTO. She had a great idea to have a volunteer table at parent/teacher conferences and sign them up.

**The meeting adjourned at 8:19pm. The next PTO meeting will be held Monday, September 26th at 7:00pm in the Learning Center at Montclair.**

<https://sites.google.com/a/mpsomaha.org/montclair/pto>