

## Montclair PTO Meeting Notes – Tuesday, August 21st, 2018

The meeting was called to order at 7:00pm. There were 18 in attendance: Catrina Alexander, Nikki Clark, Wendy Nelson, Alicia Kotlarz, Katie Lethcoe, Jessica Neill, Kelly Ealy, Jackalyne Suarez, Lisa Bowman, Christine White, Megan Walker, Emily Hartley, Jennifer Dragon Miller, Dana Gudmondson, Suvendu Pattnayak, Angela Mitchell, Megan Wolff, and Suzie Schumaker.

**Secretary's Report:** Wendy Nelson reviewed the minutes from the last PTO meeting of the prior school year held on 4/24/18. The minutes were approved with no edits.

**Treasurer's Report:** \*Treasurer, Lucas Shook was absent. No treasurer report provided.

### Agenda Items:

**Curriculum night:** Looking for volunteers to help with childcare in gym while parents can attend curriculum night.

### Carnival Committee report: (Lisa Bowman & Jackalyne Suarez)

- Date will be Friday, 9/21/18 from 5-8pm (Rain date is 9/28/18)
- Need for volunteers to run games & activities and tear down. Sign Up Genius for this. Daren Kizlin will bring volunteers from the Masonic Lodge. Discussion on various service groups who could help (former students, high schoolers, scout troops..etc).
- Food will be catered by Super Saver. Their cost to us is \$3.50 for hotdog meal and \$4.50 for hamburger/veggie burger meal. They will do a profit share with us since this is a fundraising event. We will upcharge \$1.50-\$2.00 per meal – still working out all of the numbers. Chips, Drink and Cookie, condiments, plates, napkins, silverware..etc included. Trying to get cookies for free from Hy-Vee and trying to get Pepsi to provide cans of pop for free.
- Only expenses prior to carnival have been prizes - they are \$900 under budget for prizes. Oriental Trading Company and Nobbies both donated \$ for prizes.
- Other vendors will be paid the night of the carnival.
- Check on Super Saver's insurance to be faxed to the district. Lisa will follow up on that. Honeyman Rental and Bobo's bounce house were already on file with district.
- Games are being made. Will bring in Strongman game. Games for various age groups.
- Face painting/tattoos/hair color/Popcorn machine/sno cone machine/Cotton Candy will also be available.
- Lisa has contacted the Montclair Community Center, the Masonic Lodge and Rejoice Lutheran to let them know of the event date & possible use of their parking lots.

### School Directory:

- Catrina proposed the idea of using a service called "Buzz Book" it's an app and online directory. Suzie Schumaker volunteered to look into what this would entail and any associated costs.
  - Update- Suzie reported back on 8/23. The Buzz Book does have a cost associated and a MPS employee has to manage the app. Dr. Kotlarz called Mr. Saunders over at Cody Elementary, and he says the Buzz Book does NOT work well for them. We will continue with our plan to ask parents to fill out the Google form like we did last year.

### Spaghetti Dinner/Glow Dance

- There is still strong interest to do this but we decided to move it to a spring time event since we don't have a walkathon anymore in the spring.

### Art Auction during Pancake man night in January.

- Emily Hartley will chair the Art Auction. Dr. Kotlarz said the artwork auction was a big hit with teachers and students.
- Jenny Dragon Miller is interested in chairing baskets.
- Talked about offset of costs to teachers. Dr. Kotlarz said teachers are planning right now so let them know soon.
- Would like to pick this discussion back up in October.

### Discussed need for hospitality committee

- This committee would come up with ideas for teacher appreciation a few times throughout the school year.
- Emily Hartley indicated an interest in this.

### Girls on the Run

- Christine White is one of the coaches. She has 13 girls signed up so far. Spread the word.

### Fund Requests:

- There were no fund requests to review.
- Discussion about getting better access to PTO Fund Request form so teachers could bookmark the link.
- The form is on the PTO page on the school website labeled "PTO Fund Request form"
- Look into what it would take to create a google form for this in future.