

Montclair PTO Meeting Notes – Tuesday, August 29th, 2017

The meeting was called to order at 7:00pm. There were 22 in attendance: Catrina Alexander, Nikki Clark, Brittany Marshall, Wendy Nelson, Alicia Kotlarz, Katie Lethcoe, Sara Rohren, Cathi Melcher, Sara Kolker, Deana Hammond, Melissa Molstad, Teresa Sandquist, Caryn Grazier, Margaret Smith, Sarah Frink, Mary Wheeler, Lindsey Lulla, Shahul Jacmina, Christine White, Bob Yager, Ann Thomasset, and Kelly Ealy.

Secretary's Report: Wendy Nelson reviewed the minutes from the last meeting of the previous school year held on 4/24/17. The minutes were approved with no edits.

Treasurer's Report: Brittany Marshall reviewed receipts and expenses and shared the treasurer's spreadsheet.

- PTO bank balance as of 8/29/17 was \$26,767.39.
- PTO provided a \$100.00 classroom allowance to 39 staff members at the start of the year.
- Our budget for this school year is approximately \$12,465.00 and that includes PTO contributions to the following:
 - Boo Hoo Breakfast
 - Welcome Back breakfast for staff
 - Arts Enrichment
 - 5th Grade End of Year Party
 - Holiday Tea in December
 - Funding of Birkel Scholarship
 - Classroom Allowances.
- We also have some operating costs for events PTO puts on and sponsors such as:
 - Staff Appreciation Week
 - Pancake Man
 - and then Insurance and office expenses

Hy-Vee Receipts: We will partner with the Stony Brook Hy-Vee this year as they are a Payback Partner.

- Montclair PTO is participating in Hy-Vee's Cash for Students program and it's easy to help! Starting 9/1/17 through 12/31/17, shop any Omaha, Papillion, or Council Bluffs Hy-Vee. Bundle up your receipts and put them in the PTO box in the office. Hy-Vee will donate \$1 for every \$200 in receipts collected back to Montclair PTO.

Lancers Hockey Fundraiser for Montclair PTO:

- Alex Reese from the Lancers Hockey organization spoke to the group. We'd decided at the end of last school year that we wanted to plan a "Montclair Elementary" night at the Lancers game as a fundraising opportunity.
 - Montclair Elementary Lancers night will be on Friday, December 1st
 - Prior to that time, a flyer will go out (Alex will create the flyer). There will be an online ordering link to purchase tickets.
 - Flyer will show some incentives to reach certain ticket sales thresholds.
 - Tickets will be \$14.00 each.
 - Based on ticket sale thresholds, \$3.00 to \$5.00 back per ticket will go to Montclair PTO. More tickets sold = more money back to PTO.

Food Nights:

- We will have food nights as fundraisers with the following restaurants during this school year:
 - McDonalds on 138th & Q - 2 times during the school year (We think November & April). They will provide a % of sales back to PTO.
 - Five Guys on 132nd & Dodge – 4 times during the school year. Will be from 4-8pm and they give PTO a % of ALL sales during that timeframe.
 - Popeye's in Millard. We do this once a month from September-April. Will be from 4-8pm and they give PTO a % of ALL sales during that timeframe.
- Communication for the dates and times of these events will come out in the Friday Wildcat Prints, posted on the School Calendar on the school website and we will also notify through our Montclair PTO Millard Facebook Page.
- Note that we will no longer do a food night with Tom + Chee since it's not close to our school neighborhood area.
- Note that we are also not doing Frosty Bliss nights this year or Defy Gravity nights as they were not generating enough \$ back.

Fund Requests:

- There were no fund requests to review during this meeting.

Celebration Marquee:

- A flyer to sign up and pay \$20.00 (to Montclair PTO) for a special note to your child to be displayed on the Celebration Marquee outside the front of school was sent home in Friday folders.
- Catrina Alexander is the coordinator for the Celebration Marquee
- At this time we have received 7 requests for messages.

Spaghetti Dinner/Glow Dance:

- We set the date for this event for Friday, October 6th
- Fazoli's will provide the spaghetti dinners
- This year we are not doing a fundraising/pledge for the dance
- We will have a fun dance out on the back parking lot. Kids can bring their own glow attire (bracelets, glasses, necklaces, etc.) to wear to light up the dance floor when it gets dark.
- DJ Kolker will be back to ensure an AWESOME time!!

Student Directory:

- This will be done differently this year.
- Parents will receive an email to fill out a Google form
- If parents submit information in the Google form, they are opting in to have that information in the directory.
- If a parent does not want to submit information they do not have to.

Miscellaneous Items:

- Parent, Sara Kolker proposed an idea of having a "Mom's Night Out"/Vendor Night where independent distributors (1 per company) would set up a booth. Timeframe pre-holiday.
- A % of their sales would go to Montclair PTO.
- Discussion held around insurance for each person having a booth is required by Millard Schools. If this is a showstopper, it could potentially be done online or at the Masonic Lodge near school. Sara volunteered to coordinate this effort.

The meeting adjourned at 8:00pm. Thanks to all for coming and we hope to see you at our next PTO meeting. It will be held on Tuesday, September 26th at 7:00pm in the Learning Center.